

Party Planning Guide

Name:			Nu	mber of Guests:	
Address after	event:				
Home Phone: _		Cell Phone:	E-Mai	1:	
Place of Perfo	ormance (Hall):			Phone:	
Name of Cont	act Person at Facilit	y:			
Room Name:_			Stairs:Y	ESNO Elevato	or:YESNO
Address of Ha	ıll:				
**Directions t	o Place of Performa	nce (PLEASE FILI	THIS OUT):		
Cocktail Hour Dinner Music	mance Hours: (: to to to to		50 (:	a.m. / p.m.)	
Please describ	e the type of DJ per	rsonality you would	like in detail (Exa	ample: subdued,	interactive, etc):
Will the DJ be	e allowed to have d	linner if playing din	ner Music?	Yes NO	
Please describ	be the proper dress	attire for the DJ			
(0) indicates n (1-3) indicates ()Variety (o music of that types a minimal concentral ()B	ld like to hear at yo . (4-7) ration. (8-10) ig Band ()Polkas (s ()80s ()90s (indicates a mediu) indicates a maxi)R&B/Dance (mum concentration)Rock ()Alte	ion. rnative
Please circle t	he activities you wo	ould like the DJ to di	rect at your even	it:	
YMCA	Generation Dance	e Hokey Pokey	Cha Cha Slide	Cotton Eye Joe	
Twist		onga Line/Limbo		•	
		Anniversary D		,	
	as you would like:	,			



List any special songs you and your guests would enjoy dancing to:					
ong	Artist	Special Meaning			
ist any songs you DO	NOT want played at your event:				
ong	Artist				